



BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, January 16, 2019 at 7:30pm
Meeting will be held in the Large Meeting Room

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the regular meeting held Wednesday, December 19, 2018, in the Mahwah Public Library.
6. TREASURER'S REPORT
 - a. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of December 31, 2018.
 - ii. Operating & Capital Account Balances as of December 31, 2018.
 - iii. Operating & Capital Account Reconciliation as of December 31, 2018.
 - b. Approval of Bills for Payment: ACTION
 - i. Bills for payment from the Operating Fund for December 2019 totaling \$27,862.08 and January 2019 totaling \$24,414.42.
 - ii. Bills for payment from the Capital Fund for January 2019 totaling \$20,802.00.
7. DIRECTOR & STAFF REPORTS INFORMATION
 - a. Library activities, December 2018/January 2019.
8. STATISTICAL REPORTS INFORMATION
 - a. Statistical summary, December 2018.
 - b. Program details with attendance and cost, December 2018.
 - c. Comparative analysis of circulation data among BCCLS libraries.
9. COMMITTEE REPORTS INFORMATION
 - a. Strategic Planning Committee. The Committee was inactive in late December and early January. It will meet again at the end of January to review the draft strategic plan.
10. OLD BUSINESS INFORMATION/ACTION

11. NEW BUSINESS

ACTION

- a. Oaths of Office for Mr. William Grob, reappointed for term ending December 2023; Mr. Peter Wendrychowicz, reappointed for term ending December 2023; and, Ms. Zoe Cassotis, appointed for term ending December 2020.
- b. Introduction of Mayor's Alternate, Mr. Frank Orlich.
- c. Introduction of Town Council Liaison, Mr. Robert Ferguson.
- d. Professional service contracts for accountants (resolution 2019-01); legal services (resolution 2019-02); and,
- e. Non-Fair and open contracts for library materials from Baker & Taylor (resolution 2019-03); Amazon.com (resolution 2019-04); and, Midwest Tape (resolution 2019-05)
- f. Authorization to use State contracts (resolution 2019-06) and cooperative pricing agreement with Educational Services Commission of New Jersey ("ESCNJ") (resolution 2018-07)
- g. Compliance with BCCLS By-Laws (*attached*)

12. TRUSTEE EDUCATION

INFORMATION

13. PUBLIC PORTION

14. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

INFORMATION

- a. Wednesday, 2/20, 7:30pm: regular monthly meeting of the Board.
- b. Wednesday, 3/30, 7:30pm: regular monthly meeting of the Board.
- c. Wednesday, 3/30, immediately after the Annual Meeting: regular monthly meeting of the Board.