

The Public Library of the Township of Mahwah  
Minutes of the Board of Trustees Annual Meeting  
March 16, 2016

**Call to Order:** Mr. Lee, President, called the meeting to order at 7:30 PM

**Pledge of Allegiance**

**Public Portion:**

**Attendance:**

**Present:**

Mr. Alderisio  
Ms. Clarkin  
Mr. Grob  
Mr. Koster  
Mr. Lee  
Mr. Spiech  
Mr. Wendrychowicz  
Mr. Wolf  
Mr. Hadelers  
Mr. Shaver  
Ms. Mercadante

**Absent:**

Mayor Laforet  
Dr. Schoen

**Secretary's Report:**

Minutes of the 2015 Annual Meeting as previously presented and approved at the April 15, 2015 meeting.

**Treasurer's Report:**

A motion was made by Mr. Wendrychowicz and seconded by Mr. Spiech to accept the 2015 Treasurer's Report that includes the following reports: 2015 Operating Budget Performance, 2015 Profit & Loss by Class, 2015 Balance Sheet by Class and 2015 Final Budget Recapitulation.

Mr. Wolf reported that the financial statements for 2015 were close to what was reviewed in January. The income for the year was on budget. Expenses for the year were under budget. Salaries and withholdings were lower than anticipated due to open positions unfilled and insurance was under due to lower than expected health insurance costs. Programming was \$1,000 higher than budgeted and all other expenses were on budget for the year. The transfers to the capital account were more than budgeted resulting in being down \$13,000 cash in the operating account.

Roll Call:

Mr. Alderisio – yes  
Ms. Clarkin - yes  
Mr. Grob - yes  
Mr. Lee - yes  
Mr. Spiech - yes  
Mr. Wendrychowicz - yes  
Mr. Wolf - yes

Mr. Koster – yes  
Mayor Laforet - absent  
Dr. Schoen – absent

Motion passed.

#### **Committee Reports:**

Nominating Committee: On behalf of the nominating committee, Mr. Spiech presented the existing slate of officers who agreed to serve for another year.

Mr. Lee as President  
Mr. Koster as Vice President  
Mr. Wolf as Treasurer  
Ms. Clarkin as Secretary

A motion was made by Mr. Wendrychowicz and seconded by Mr. Wolf to accept the slate of officers presented by the nominating committee.

#### **Roll Call:**

Mr. Alderisio – yes  
Ms. Clarkin - yes  
Mr. Grob - yes  
Mr. Lee - yes  
Mr. Spiech - yes  
Mr. Wendrychowicz - yes  
Mr. Wolf - yes  
Mr. Koster – yes  
Mayor Laforet - absent  
Dr. Schoen – absent

Motion passed.

**Director's Report:** The 2015 Annual Director's Report was acknowledged. Mr. Hadelier reported that a recap of his report will be posted on the library's website.

A motion was made by Mr. Wendrychowicz and seconded by Mr. Wolf to accept the 2015 Annual Director's Report. Motion passed unanimously

#### **Annual Statistical Reports:**

The Statistical Summary 2015 and the 2015 State Statistical Report were reviewed and acknowledged, Mr. Hadelier noted the following:

- Overall circulation in 2015 increased slightly.
- Programming continues to be increasingly popular, ten year ago we had 10,000 to 12,000 people attend 500 programs, and in 2015 we had 46,000 attend almost 1,900 programs. Computer and website use is up as well as reference questions.
- The people count continues to increase each year, since 2012 when the door counter was installed.

#### **Trustee Concerns:**

#### **Personnel Matters:**

**Next Annual Meeting:** The 2016 annual meeting will be held on March 15, 2017.

**Adjournment:** A motion was made at 7:44 PM by Mr. Spiech and seconded by Mr. Wolf to adjourn the 2015 annual meeting. Motion passed unanimously.

Respectfully submitted,

Angela Clarkin  
Board Secretary