

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, January 18, 2017 at 7:30pm

Meeting will be held in the Large Meeting Room

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Secretary's Report
 - a. Minutes of the December 14, 2016, regular meeting (*attached*)
5. Treasurer's Report
 - a. December financial reports (*attached*)
 - b. December bills for payment (*attached*)
 - c. January bills for payment (*attached*)
6. President's Report
7. Committee Reports
8. Director's Report
 - a. Monthly report (*attached*)
9. Staff Reports
 - a. Joy Laforme, PR/Marketing Assistant
 - b. Caitlin Siciliano, Children's Librarian
10. Statistical Reports
 - a. December statistical summary (*attached*)
 - b. Jan. – Nov. 2016 BCCLS circulation analysis (*attached*)
11. Old Business
12. New Business
 - a. Compliance with BCCLS By-Laws
 - b. Oath of Office for Ms. Angela Clarkin, reappointed for term ending December 2021
 - c. Professional service contracts for accountants (resolution 2017-01), auditors (resolution 2017-08), and legal services (resolution 2017-02)
 - d. Non-Fair and open contracts for library materials from Baker & Taylor (resolution 2017-03), Amazon.com (resolution 2017-04) and Midwest Tape (resolution 2017-05)
 - e. Authorization to use State contracts (resolution 2017-06 and cooperative pricing agreement with Middlesex Regional Educational Services Commission (resolution 2017-07)
13. Trustee Education
14. Adjournment

Monthly Newsletter/Calendar (*attached*)

Upcoming Meeting Dates

- a. Regular Meeting – Wednesday, February 15, 2017 at 7:30pm. Formation of nominating committee.
- b. Annual Meeting – Wednesday, March 15, 2017 at 7:30pm. Election of officers for 2017

- c. Regular Meeting - Wednesday, March 15, 2017 following the Annual Meeting.