

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, October 17, 2018 at 7:30pm

**Meeting will be held in the Administration Conference Room**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC PORTION
4. SECRETARY'S REPORT
  - a. Approval of Minutes of Prior Meetings ACTION
    - i. Minutes of the regular meeting held September 17, 2018, in the Mahwah Public Library
5. TREASURER'S REPORT
  - a. Approval of Financial Reports ACTION
    - i. Operating Budget vs Actual, as of September 31, 2018
    - ii. Operating & Capital Account Balances, as of September 31, 2018
    - iii. Operating & Capital Account Reconciliation, as of September 31, 2018
  - b. Approval of Bills for Payment ACTION
    - i. Bills for payment from the Operating Fund totaling \$ 55,394.06
6. DIRECTOR & STAFF REPORTS INFORMATION
  - a. Library activities, September/October 2018
  - b. Information pertaining to BCCLS local delivery service
  - c. Summary of municipal appropriation and reduction in funding anticipated in 2019 due to a decline in the Township's equalized property valuation
7. STATISTICAL REPORTS INFORMATION
  - a. Statistical summary, September 2018
  - b. Program details with attendance and cost, September 2018
8. COMMITTEE REPORTS INFORMATION
  - a. Strategic Planning Committee preliminary information
  - b. Update on Meet the Candidates Nights, scheduled for October 24-25.
9. OLD BUSINESS INFORMATION/ACTION
10. NEW BUSINESS ACTION

- a. Changes to the Personnel Manual awarding paid sick leave to part-time employees working less than 20 hours/week and other changes required for compliance with New Jersey Sick Leave Act.
- b. Changes in the Room Use Policy to assess renters an administrative fee of 25% of the room rental fee if the renter cancels the reservation with less than one week's notice.

11. TRUSTEE EDUCATION

INFORMATION

12. PUBLIC PORTION

13. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

INFORMATION

- a. ~~Thu. 10/18: Meet the Board of Education Candidates Night in the Winter Room –~~  
Meet the Board of Education Candidates cancelled, all BoE candidates declined to participate citing a scheduling conflict.
- b. Tue. 10/23: BCCLS Friends Breakfast with special guest speaker Harlan Coben in the Seasons, Washington Township
- c. Tue. 10/23: Meet the Mayoral Candidates in the Senior Center
- d. Thu. 10/25: Meet the Town Council Candidates in the Senior Center
- e. Sat. 10/27: NJLTA Trustee Institute in East Windsor
- f. Tue. 11/20: Monthly Board Meeting, 2019 Budget review
- g. Wed. 12/19: Monthly Board Meeting, 2019 Budget adoption