

BOARD OF TRUSTEES MONTHLY MEETING

Tuesday, November 20, 2018 at 7:30pm  
**Meeting will be held in the Large Meeting Room**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC PORTION
4. SECRETARY'S REPORT
  - a. Approval of Minutes of Prior Meetings ACTION
    - i. Minutes of the regular meeting held October 22, 2018, in the Mahwah Public Library
5. TREASURER'S REPORT
  - a. Approval of Financial Reports ACTION
    - i. Operating Budget vs Actual, as of October 31, 2018
    - ii. Operating & Capital Account Balances, as of October 31, 2018
    - iii. Operating & Capital Account Reconciliation, as of October 31, 2018
  - b. Approval of Bills for Payment ACTION
    - i. Bills for payment from the Operating Fund totaling \$64,039.73
  - c. Introduction of 2019 operating budget – first draft
    - i. Narrative introducing the 2019 budget, highlighting changes in revenue and expenditures and highlighting concerns with sustainable funding and strategic initiatives.
    - ii. Draft 2019 operating budget
6. DIRECTOR & STAFF REPORTS INFORMATION
  - a. Library activities, October/November 2018
  - b. Update on English as a Second Language (ESL) programs
  - c. Update on renovations to the Children's Library, preliminary design sketches for an "enchanted forest" these which replaces the previous "savanna safari"
7. STATISTICAL REPORTS INFORMATION
  - a. Statistical summary, October 2018
  - b. Program details with attendance and cost, October 2018
8. COMMITTEE REPORTS INFORMATION
  - a. Strategic Planning Committee update
9. OLD BUSINESS INFORMATION/ACTION

10. NEW BUSINESS

ACTION

- a. Correcting Trustee appointments to stagger terms so that no more than two Trustees are appointed/reappointed in any single year.

11. TRUSTEE EDUCATION

INFORMATION

- a. Future Proofing Your Library: What Every Trustee Needs to Know. Seminar presented by Leslie Burger, Library Development Solutions, by BCCLS Advocacy Committee for directors and trustees on November 8 & 9

12. PUBLIC PORTION

13. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

INFORMATION

- a. Fri. 12/7: MRCC holiday luncheon, 11:30am Crowne Plaza
- b. Wed. 12/19: Monthly Board meeting, 2019 budget adoption
- c. Thu. 12/20: Staff holiday party, library closing at 1pm
- d. Wed. 1/16: Monthly Board meeting