

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, May 15, 2019 at 7:30pm
Meeting will be held in the Large Meeting Room

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
4. PUBLIC PORTION
 - a. Presentation by Girl Scouts Troop 95829. Comments on the walking path constructed by the Scouts between Joyce Kilmer Elementary School and the Library.
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the regular meeting held Wednesday, April 17, 2019, in the Mahwah Public Library.
6. TREASURER'S REPORT
 - a. Introduction to Mr. Paul Garbarini and Mr. Robert Van Sweden of Garbarini & Co. PC CPAs/RMAs. Auditor's findings and comments regarding the draft 2018 audit and management letter. (*The draft audit was included with the March 20 Board packet.*)
 - b. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of April 30, 2019.
 - ii. Operating & Capital Account Balances as of April 30, 2019.
 - iii. Operating & Capital Account Reconciliation as of April 30, 2019.
 - c. Approval of Bills for Payment: ACTION
 - i. Bills for payment from the Operating Fund for May 2109 totaling \$59,310.54.
 - ii. Bills for payment from the Capital Fund for May 2019 totaling \$76,981.22.
7. DIRECTOR & STAFF REPORTS INFORMATION
 - a. Library activities, April/May 2019. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
 - b. Summer Reading Program Information. Overview of the summer reading program for 2019, including activities and events.
8. STATISTICAL REPORTS INFORMATION
 - a. Statistical summary, April 2019.

- b. Program details with attendance and cost, April 2019.
- 9. COMMITTEE REPORTS INFORMATION
 - a. Advocacy Committee. Update on presentation to Town Council as the first step towards a public referendum to increase the Library's millage rate.
- 10. CORRESPONDENCE ACTION
 - a. Claim of damage for TV/DVD player allegedly resulting in use of a Library DVD.
- 11. OLD BUSINESS INFORMATION/ACTION
- 12. NEW BUSINESS ACTION
 - a. Results of Public Bid MPLB#0119 to replace existing HVAC unit. A bid to replace the 30-ton rooftop HVAC unit that services the children's room and processing workroom was published in the Bergen Record on April 24 with a bid opening held in the Library on May 9.
- 13. TRUSTEE EDUCATION INFORMATION
 - a. Summary of "Mission Accomplished: Success Stories at the Local Level," a BCCLS committee presentation on effective advocacy techniques at the local government level.
- 14. PUBLIC PORTION
- 15. ADJOURNMENT

- UPCOMING MEETINGS & EVENTS INFORMATION
 - a. Wednesday, May 22, 7:30pm: Special Board meeting to review presentation to Town council.
 - b. Saturday, June 8, 11am: Children's Room Grand Re-Opening. Save the date! Trustees are encouraged to attend if possible.
 - c. Thursday, June 13, 7pm: Township Council Work/Public Meeting. Library presentation to Council requesting a public referendum to increase the Library's millage rate. Trustees are asked to attend if possible.
 - d. Wednesday, June 19, 7:30pm: regular monthly meeting of the Board – last meeting before summer break.
 - e. Saturday, June 22, 11am: Summer Reading Blastoff, day-long celebration of summer reading.
 - f. Thursday, June 27, 7pm: Township Council Work/Public Meeting. Town Council to consider Library's request for a public referendum – tentative. Trustees are asked to attend if possible.