

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, June 19, 2019 at 7:30pm  
**Meeting will be held in the Large Meeting Room**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
  - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
  - a. Approval of Minutes of Prior Meetings: ACTION
    - i. Minutes of the special meeting held Wednesday, May 8, 2019, in the Mahwah Public Library.
    - ii. Minutes of the regular meeting held Wednesday, May 15, 2019, in the Mahwah Public Library.
6. TREASURER'S REPORT
  - a. Approval of Financial Reports: ACTION
    - i. Operating Budget vs Actual as of May 31, 2019.
    - ii. Operating & Capital Account Balances as of May 31, 2019.
    - iii. Operating & Capital Account Reconciliation as of May 31, 2019.
  - b. Approval of Bills for Payment: ACTION
    - i. Bills for payment from the Operating Fund for June 2109 totaling \$49,967.12.
    - ii. Bills for payment from the Capital Fund for June 2019 totaling \$3,622.40.
7. DIRECTOR & STAFF REPORTS INFORMATION
  - a. Library activities, May/June 2019. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
8. STATISTICAL REPORTS INFORMATION
  - a. Statistical summary, May 2019.
  - b. Program details with attendance and cost, May 2019.
9. COMMITTEE REPORTS INFORMATION
  - a. Advocacy Committee. Postmortem on presentation to Town Council as the first step towards a public referendum to increase the Library's millage rate.
10. CORRESPONDENCE ACTION

11. OLD BUSINESS

INFORMATION/ACTION

12. NEW BUSINESS

ACTION

- a. Recommendation to replace the existing end-of-life Nortel BCM50 phone system with a Mitel Connect Voice Over IP system furnished and installed by Eastern Datacomm under New Jersey State Contract #88132, "Data Communications Equipment."
- b. Resolution #2019-11 authorizing the Library Director to pay all reasonable and customary invoices, vouchers and bills received in July and August 2019, up to a maximum of \$8,500.

13. TRUSTEE EDUCATION

INFORMATION

- a. Summary of "Library Foundations 101," a BCCLS committee presentation relating to library foundations and friends groups.

14. PUBLIC PORTION

15. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

INFORMATION

- a. Wednesday, June 19, 7:30pm: regular monthly meeting of the Board – last meeting before summer break.
- b. Saturday, June 22, 11am: Summer Reading Blastoff, day-long celebration of summer reading.
- c. Thursday, June 27, 7pm: Township Council Work/Public Meeting. Town Council to consider Library's request for a public referendum – tentative. Trustees are asked to attend if possible.
- d. Wednesday, September 18, 7:30pm: regular monthly meeting of the Board – first meeting after summer break.