

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, September 18, 2019 at 7:30pm
Meeting will be held in the Large Meeting Room

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the regular meeting held Wednesday, June 19, 2019, in the Mahwah Public Library.
6. TREASURER'S REPORT
 - a. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of August 31, 2019.
 - ii. Operating & Capital Account Balances as of August 31, 2019.
 - iii. Operating & Capital Account Reconciliation as of August 31, 2019.
 - b. Approval of Bills for Payment: ACTION
 - i. Summary of reimbursable expenses due to the Township for pension, insurance and other benefits (details distributed in the August informational packet).
 - ii. Bills for payment from the Operating Fund for September 2019 totaling \$346,005.50.
 - iii. No bills for payment from the Capital Fund.
7. DIRECTOR & STAFF REPORTS INFORMATION
 - a. Library activities, August/September 2019. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
 - b. Summary of room rentals January – July, 2019, including staff time necessary to coordinate rentals, rental fees and income, concerns with rentals and suggestions for future consideration.
 - c. Advocacy update. Pocket Guide to Mahwah's Library Referendum; Understanding Mahwah's Library Referendum web page; guidelines on the roles of organizations (the Library, Board, Friends) and individuals (staff, trustees, friends).
8. STATISTICAL REPORTS INFORMATION

- a. Statistical summary, August 2019.
 - b. Program details with attendance and cost, August 2019. *Distributed at meeting.*
 - 9. COMMITTEE REPORTS INFORMATION
 - 10. FRIENDS OF MAHWAH LIBRARY REPORTS INFORMATION
 - a. Friends membership form.
 - b. Agenda and Minutes from the Friends meeting held September 9, 2019. The Friends building awareness and garnering support for the upcoming referendum, and are planning activities around Mahwah Day, Fall Festival, Trunk or Treat.
 - 11. CORRESPONDENCE ACTION
 - 12. OLD BUSINESS INFORMATION/ACTION
 - 13. NEW BUSINESS ACTION
 - a. Meet the Candidates for School Board. The Library previously scheduled a “Meet the Candidates” night for School Board candidates on October 15. The Library contacted the candidates, who expressed concern regarding the timing and format of the event.
 - b. Room Rentals to Local Scouting Organizations. An addendum to the Room Rental policy that would allow local Scout troops to use the octagon without charge and other rooms at a reduced rate.
 - c. Participation by representatives of Blue Foundry Bank at some Library programs. Representatives from Blue Foundry Bank (formerly Boiling Springs Savings Bank) would like to attend Sunday concerts and other events in order to promote their Community Alliance Program which benefits the Friends.
 - d. Approval of 2020 holidays, scheduled closings, summer hours and regularly scheduled Board of Trustee meetings.
 - 14. TRUSTEE EDUCATION INFORMATION
 - 15. PUBLIC PORTION
 - 16. ADJOURNMENT
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- UPCOMING MEETINGS & EVENTS INFORMATION
 - a. Saturday, 9/21 – Mahwah Day, 11 am – 5pm. Please join the Library staff in participating in Mahwah Day. This is a great opportunity to meet and talk to residents about the Library, including the upcoming referendum.
 - b. Saturday, 10/5 – Library Fall Festival, 11 am – 2pm. Join us for the Library’s first Fall Festival, a family-friendly day featuring a magician, face painting, apple cider donuts, pumpkin decorating and more. This is another great opportunity to talk with residents about the Library.
 - c. Tuesday, 10/15 – Meet the Candidates Night,
 - d. Wednesday, 10/16 – Regular Library Board meeting, 7:30pm.
 - e. Tuesday, 10/22 – BCCLS Friends Breakfast, 9:30am – 12pm. BCCLS continues to out-do themselves each year by bringing in amazing keynote speakers. This year’s keynote speaker is Jane Green. This is a wonderful opportunity to network with other trustees and friends groups.
 - f. Tuesday, 11/5 – Election Day. Remember to vote!
 - g. Wednesday, 11/20 - Regular Library Board meeting, 7:30pm.