

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, October 16, 2019 at 7:30pm
Meeting will be held in the Large Meeting Room

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the regular meeting held Wednesday, September 18, 2019, in the Mahwah Public Library.
6. TREASURER'S REPORT
 - a. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of September 30, 2019.
 - ii. Operating & Capital Account Balances as of September 30, 2019.
 - iii. Operating & Capital Account Reconciliation as of September 30, 2019.
 - b. Approval of Bills for Payment: ACTION
 - i. Bills for payment from the Operating Fund for September 2019 totaling \$51,313.44
 - ii. No bills for payment from the Capital Fund.
7. DIRECTOR & STAFF REPORTS INFORMATION
 - a. Library activities, September/October 2019. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
 - b. Advocacy update. As covered in the Director's report, staff continue to distribute information about the referendum and remind residents to vote, however they are careful not to advocate either for or against the referendum.
8. STATISTICAL REPORTS INFORMATION
 - a. Statistical summary, September 2019.
 - b. Program details with attendance and cost, September 2019.
9. COMMITTEE REPORTS INFORMATION
10. FRIENDS OF MAHWAH LIBRARY REPORTS INFORMATION

- a. Minutes from the Friends meeting held October 1, 2019. The Friends continue to build awareness and support for the upcoming referendum. They are engaging the community through social media and direct contact at various events around town. The Friends have ordered lawn signs in support of the vote which will be placed around town the week of October 13.

- | | |
|--|--------------------|
| 11. CORRESPONDENCE | ACTION |
| 12. OLD BUSINESS | INFORMATION/ACTION |
| 13. NEW BUSINESS | ACTION |
| a. Early closing at 1pm on Thursday, December 19, for staff development. | |
| 14. TRUSTEE EDUCATION | INFORMATION |
| 15. PUBLIC PORTION | |
| 16. ADJOURNMENT | |

UPCOMING MEETINGS & EVENTS	INFORMATION
----------------------------	-------------

- a. Tuesday, 10/22 – BCCLS Friends Breakfast, 9:30am – 12pm. BCCLS continues to out-do themselves each year by bringing in amazing keynote speakers. This year's keynote speaker is Jane Green. This is a wonderful opportunity to network with other trustees and friends groups.
- b. Tuesday, 11/5 – Election Day. Remember to vote!
- c. Wednesday, 11/20 - Regular Library Board meeting, 7:30pm.
- d. Thursday, 12/5 – BCCLS trustee development program, “Hot Topics for Trustees: Working with the Community, Relationships, Legislation and more,” from 6:00pm - 8:30pm in Mahwah. It will feature a series of small breakout sessions discussing topics related to advocacy and community relations followed by a roundtable discussion of topics suggested by participants. Additional information will be distributed when available.
- e. Wednesday, 12/18 - Regular Library Board meeting, 7:30pm.
- f. Thursday, 12/19 – Library staff development 1pm – 5pm; trustees are warmly welcomed to join the festivities!