

BOARD OF TRUSTEES MONTHLY MEETING

Wednesday, February 17, 2021 at 7:00pm
Meeting will be conducted ONLINE

In order to promote social distancing and take reasonable precautions to safeguard the health of trustees, staff and public in attendance, Library meetings will be conducted online until further notice.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
 - b. This meeting is taking place online. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Information on accessing this public meeting has been posted to the Library's website. Members of the public are welcome to participate only during the public portions at the beginning and end of the meeting by voice (telephone or webcam) or using the "chat" feature in the conferencing software.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the monthly meeting held January 20, 2021, conducted online
6. FINANCIAL REVIEW
 - a. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of January 31, 2021.
 - ii. Operating & Capital Account Balances as of January 31, 2021.
 - iii. Operating & Capital Account Reconciliation as of January 31, 2021.
 - b. Approval of Bills for Payment: ACTION
 - i. Bills for payment from the Operating Fund in February 2021, totaling \$60,845.77.
7. OPERATIONAL REVIEW INFORMATION
 - a. Library activities, January/February. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
 - b. Capital projects update. Updates on renovations to the door replacement, teen room update, parking lot refurbishment, roof repairs, and other capital projects.

- c. Capital Projects Schedule. Projected Funding for Capital Projects. Updated schedule of approved current and forthcoming capital projects and ideas for reorienting capital projects in light of the ongoing pandemic and shifting patterns of library use.
 - d. Statistical summary, January 2021.
 - e. Program details, January 2021.
- 8. FRIENDS OF MAHWAH LIBRARY REPORTS INFORMATION
 - a. The Friends have decided to postpone all meetings until the spring of 2021 when they hope to host an in-person annual meeting.
- 9. CORRESPONDENCE INFORMATION
- 10. OLD BUSINESS INFORMATION/ACTION
- 11. NEW BUSINESS ACTION
 - a. Creation of an Ad Hoc Nominating Committee. In accordance with the recently revised Bylaws, the Nominating Committee will prepare a slate of candidates to serve as officers for **two years**, from March 2021 to March 2023.
- 12. TRUSTEE EDUCATION INFORMATION
- 13. EXECUTIVE SESSION ACTION
 - a. Closed session to discuss the Director's annual performance evaluation.
- 14. PUBLIC PORTION
- 15. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

INFORMATION

In order to promote social distancing and take reasonable precautions to safeguard the health of trustees, staff and public in attendance, Library board meetings will be conducted ONLINE until further notice.

- a. Monday, 2/15/2021 – Library Closed, Presidents' Day.
- b. Wednesday, 2/17/2021, 7pm - Board of Trustees regular monthly meeting.
- c. Wednesday, 2/24/2021, 7pm - BCCLS Trustee Roundtable; contact BCCLS to register.
- d. Wednesday, 3/17/2021, 7pm – Board of Trustees regular monthly meeting.
- e. Friday, 4/2/2021 – Sunday, 4/4/2020 – Library Closed, Easter Weekend.
- f. Wednesday, 4/21/2021, 7pm – Board of Trustees regular monthly meeting.