

The Free Public Library of the Township of Mahwah
Minutes of the Board of Trustees Annual Meeting
March 17, 2021

Call to Order: Ms. Clarkin, President, called the annual meeting to order at 7:02 PM.

- In compliance with the Open Public Meeting Act, this meeting was announced in the Bergen Record, on the Library's website and on signs posted at the Library entrances.
- This meeting is taking place on-line in accordance with New Jersey state statute 10:4-8B which authorizes local units to conduct public meetings through the use of streaming services and other on-line meeting platforms.
- Information on accessing this public meeting has been posted on the library's website, members of the public are welcome to participate only during the public portions at the beginning and end of the meeting by voice, telephone or webcam using the "chat" feature in the conferencing software.

Pledge of Allegiance

Attendance:

Present:

Ms. Cassotis
Ms. Clarkin
Mr. Ferguson
Mr. Grob
Ms. Javier
Mr. Koster
Mr. Lee
Mr. Wendrychowicz
Mr. Gallina
Mr. Haderler
Mr. Liden
Ms. Mercadante
Ms. Senedzuk

Absent:

Dr. Fitts
Mayor Wysocki

Pledge of Allegiance

Public Present:

Public Portion:

A motion was made by Ms. Cassotis and seconded by Ms. Javier to open to public session at 7:04 PM. Motion passed unanimously.

A motion was made by Ms. Javier and seconded by Ms. Cassotis to close public session at 7:04 PM. Motion passed unanimously.

Secretary's Report:

The minutes of the April 15, 2020 annual meeting were acknowledged, the minutes were previously presented and approved at the May 20, 2020 monthly meeting.

Treasurer's Report:

A *motion* was made by Ms. Cassotis and seconded by Ms. Javier to accept the Treasurer's report that includes the following reports:

- Operating Budget vs. Actual as of December 31, 2020
- Profit & Loss by Class including Operating and Capital Funds as of December 31, 2020
- Balance Sheet by Class including Operating and Capital Funds as of December 31, 2020

Roll Call:

Ms. Cassotis - yes
Ms. Clarkin - yes
Mr. Ferguson - yes
Mr. Fitts - absent
Ms. Javier - yes
Mr. Grob - yes
Mr. Koster – yes
Mr. Lee - yes
Mr. Wendrychowicz – yes

Motion passed.

Committee Reports:

Nominating Committee:

Ms. Clarkin thanked Mr. Grob for serving on the nominating committee and his efforts in presenting a slate of officers.

Mr. Grob reported that last month the board made the decision to extend the current officer terms an additional year, making them a current two-year term. The By-Laws that were amended in December 2020 established two-year terms for officers. On behalf of the nominating committee, Mr. Grob presented the following slate of officers for an extended two-year term.

- Ms. Angela Clarkin as President
- Mr. Peter J. Wendrychowicz as Vice President, replacing Mr. Lee.
- Mr. Richard Lee as Treasurer, who completed Mr. Wolf's term as Treasurer.
- Ms. Zoe Cassotis as Secretary

Reorganization and Election of Officers for 2021 - 2022

A *motion* was made by Ms. Javier and seconded by Ms. Cassotis to accept the slate of officers as presented by the nominating committee.

Roll Call:

Ms. Cassotis - yes
Ms. Clarkin - yes
Mr. Ferguson - yes
Mr. Fitts - absent
Ms. Javier - yes
Mr. Grob - yes
Mr. Koster – yes

Mr. Lee - yes
Mr. Wendrychowicz – yes

Motion passed.

Statistical Reports:

The 2020 Statistical Summary and State Statistical Report were reviewed and acknowledged.

- Mr. Hadeler noted the following for all BCCLS libraries:
 - Due to the pandemic, overall circulation went down between 30% to 40 %.
 - Physical circulation dropped from 25% to nearly 50%
 - On-line circulation increased at least 40% to 50%, and in some cases went up by 100%.
 - The report provides a cross library comparison between us and other libraries.
- Mahwah in comparison to BCCLS libraries:
 - On-line circulation increased in the middle of the range, which was already fairly high going into the pandemic.
 - Our physical circulation dropped 19% for the year, which comparatively is good, compared to other libraries.
 - Last year, we were closed for ten weeks and our days open were down 30%. Our on-line service doubled to 25%, demonstrating we were able to provide on-line service during the pandemic that patrons adapted and adopted very quickly.

Old Business:

New Business:

Public Portion:

A motion was made by Ms. Lee and seconded by Ms. Javer to open to public session at 7:20 PM. Motion passed unanimously.

A motion was made by Ms. Javer and seconded by Ms. Cassotis to close the public session at 7:20 PM. Motion passed unanimously.

Next Annual Meeting: The next annual meeting is scheduled to be held on Wednesday, March 16, 2022 at 7:00 PM.

Adjournment: A motion was made at 7:21 PM by Ms. Cassotis and seconded by Ms. Javer to adjourn the March 17, 2021 annual meeting. Motion passed unanimously.

Respectfully submitted,

Zoe Cassotis
Secretary