

BOARD OF TRUSTEES MONTHLY MEETING

Tuesday, May 17, 2022 at 7pm
Meeting will be conducted ONLINE

In order to promote social distancing and take reasonable precautions to safeguard the health of trustees, staff and public in attendance, Library meetings will be conducted online until further notice.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENT OF OPEN PUBLIC MEETING NOTICE
 - a. In compliance with the New Jersey Open Public Meetings Act, this meeting was announced in the Bergen Record, on the Library's website, and on signs posted at the Library entrances.
 - b. This meeting is taking place online. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Information on accessing this public meeting has been posted to the Library's website. Members of the public are welcome to participate only during the public portions at the beginning and end of the meeting by voice (telephone or webcam) or using the "chat" feature in the conferencing software.
4. PUBLIC PORTION
5. SECRETARY'S REPORT
 - a. Approval of Minutes of Prior Meetings: ACTION
 - i. Minutes of the monthly meeting held April 19, 2022, conducted online.
6. FINANCIAL REVIEW
 - a. Approval of Financial Reports: ACTION
 - i. Operating Budget vs Actual as of April 30, 2022.
 - ii. Operating & Capital Account Balances as of April 30, 2022.
 - iii. Operating & Capital Account Reconciliation as of April 30, 2022.
 - b. Approval of Bills for Payment: ACTION
 - i. Bills for payment from the Operating Fund in May 2022, totaling \$55,743.53.
 - ii. Bills for payment from the Capital Fund in May 2022, totaling \$19,972.40.
7. OPERATIONAL REVIEW INFORMATION
 - a. Library activities. Updates on community relations, budget and finance, personnel issues, technology, facilities, status of capital projects and other library operations.
 - b. Capital projects update. Updates on renovations to the parking lot refurbishment, roof repairs, and other capital projects.

- c. Capital Projects Schedule. Updated schedule financial need for approved current and forthcoming capital projects and ideas for reorienting capital projects in light of the ongoing pandemic and shifting patterns of library use.
 - d. Statistical summary, April 2022. *Note that beginning with January 2022, we have returned to a direct year-over-year comparison, comparing 2022 to 2021.*
 - e. Program details, April 2022. *Note that beginning with January 2022, we are collecting statistical information in our event management software. As a result of this change, we feel the information presented is more accurate. We are looking for a mechanism to include program cost information.*
8. FRIENDS OF MAHWAH LIBRARY REPORTS INFORMATION
- a. No report.
9. CORRESPONDENCE INFORMATION
10. OLD BUSINESS INFORMATION/ACTION
11. NEW BUSINESS INFORMATION/ACTION
- a. Planning for Meeting the Candidates Night. In keeping with past practice, the Library anticipates hosting a Meet the Candidates Night this October. Since this is a Board-sponsored event, Administration asks for two or three volunteers to review past plans, make adjustments as necessary, and report to the Board in June. The ad hoc committee would then go on to assist in the events by reviewing questions, and moderating the events.
12. TRUSTEE EDUCATION INFORMATION
13. PUBLIC PORTION
14. ADJOURNMENT

UPCOMING MEETINGS & EVENTS INFORMATION

In order to promote social distancing and take reasonable precautions to safeguard the health of trustees, staff and public in attendance, Library board meetings will be conducted ONLINE until further notice.

- a. Saturday, May 28 - Monday, May 30 – closed for Memorial Day.
- b. Tuesday, June 7 – primary elections held in library.
- c. Saturday, June 11 – Summer Reading Kickoff.
- d. Tuesday, June 21 – monthly board meeting, 7pm. Last board meeting until September.
- e. Monday, July 4 – closed for Independence Day